

# PLACEMENT ROLE DESCRIPTION

A placement role description shows the student what their job role is while they are working with you.

It outlines what they will do and what their responsibilities are. It tells supervisors and other people in the business what the student's job involves. It also helps the provider choose the right student for the placement.

It's advisable to write a placement role description for each student, which links to the development objectives and learning goals agreed with the student and their college or school. A few tips are given below followed by guidance on what the role description should cover.

## TIPS

- Use straightforward language and avoid jargon
- Tell the student clearly what they will be doing
- Include the organisation's name, address, website and contact details



## WHAT SHOULD IT COVER?

### THE ORGANISATION

Short description of the organisation and what it does (core activities). Brief statement of your values and mission – could come from your website or recruitment materials. Anything else about the working environment which might help bring it to life for the student.

### ROLE AND KEY RESPONSIBILITIES

- Title of the role
- Short description of what it involves
- List of key responsibilities
- Job title of their supervisor – the person they will be working with most closely during the placement
- Extra information for the student, e.g. what a typical working day is like

### STUDENT SPECIFICATION

Prepare a short description of the key things you're looking for in the student. This could include technical skills, personal attributes and desirable behaviours suiting the role and organisational culture.

# AGRICULTURE, ENVIRONMENTAL AND ANIMAL CARE

## **T LEVEL: AGRICULTURE, LAND MANAGEMENT AND PRODUCTION ROLE: HARVEST SUPERVISOR**



### **ROLE AND KEY RESPONSIBILITIES**

- We are looking for a harvest supervisor to join our team from May/June to mid-October (Easter work is also available, if wanted). We believe this could be a great opportunity for a student looking to progress into a future management position.
- As harvest supervisor, you will join 3 other students in a young team on an estate for the summer in Bedfordshire, with 2 farms 9 miles apart, plus some contract combining.
- You will be supporting the farm Harvest Manager for all aspects of daily field operations to ensure that the farm's production goals are met. This includes correct quantity, quality, and post-harvest handling on all produce until it leaves the farm.
- The role will also involve the day-to-day running of a modern and fully automated grainstore (100 tonnes per hour), use of JCB loaders, tractor and trailer work, hedgcutting and rolling with a 16m set of Dalbo rolls.

### **STUDENT SPECIFICATION:**

- Tractor experience desirable, with hedg-cutter experience an advantage (for under-18s this may not be possible).
- We are looking for someone full of enthusiasm, sense of humour and willingness to work long hours and be part of a team are essential. You will be part of a young and dynamic group of people.

### **ABOUT THE ORGANISATION**

At Company DD, we try to find enthusiastic, motivated, hard-working, dedicated help. We are managing two farm locations and we sell our vegetables at a local farmers' market.

We believe in growing local food for local people. The vegetables we sell are the freshest possible and we are helping to support an important local food system. We believe that we should not be dependent on vegetables grown hundreds or thousands of miles away.