

**Email to Department / Team Leads**

**Subject:** Unlocking talent: How T Level industry placements can benefit your team

**Body:**

Dear [Department Lead’s Name],

We are excited to invite you to a webinar/workshop on **T Level industry placements**, where we will explore how hosting a student can benefit your department. With T Levels designed in collaboration with employers, these placements offer an opportunity to bring fresh talent, a new talent pipeline and additional capacity into your team.

**What you’ll gain from attending:**

* A clear understanding of what T Level industry placements are and how they work
* Insights into how they can support your department’s current and future workforce needs
* Practical guidance on identifying meaningful tasks and projects for placement students
* Examples of how other organisations are successfully implementing placements

T Level students come with a solid foundation of technical knowledge and workplace readiness, and with the right support, they can add real value to your team. Whether you’re looking to develop a pipeline of new talent, enhance diversity, or give your team members management experience, industry placements are a great opportunity.

We encourage you to join us and discover how your department can benefit. Please register your interest by [insert date] via [insert link or contact details].

Best regards,
[Your Name]
[Your Job Title]
[Your Organisation]

**Email for Line Managers**

**Subject:** Industry Placements – A Great Opportunity for Your Team

**Body:**

Dear [Line Manager’s Name],

We’d like to invite you to a webinar/workshop on T Level industry placements, an initiative that could bring enthusiastic and work-ready students into your team to support with real tasks and projects.

Industry placements give young people invaluable experience while offering your team an extra pair of hands, fresh perspectives, and an opportunity to develop mentoring and leadership skills. Many organisations have already seen how placements can help with recruitment, workload management, and diversity of thought.

**During the session, we’ll cover:**

* What T Level industry placements are and how they work
* How to create a supportive and structured placement experience
* How to manage industry placements around your team’s workload
* Practical steps to identifying suitable projects and tasks

This is a fantastic opportunity to find out more and ask any questions you might have. If you’d like to attend, please sign up by [insert date] via [insert link or contact details].

We look forward to seeing you there!

Best regards,
[Your Name]
[Your Job Title]
[Your Organisation]