**Department for Education T Level Industry Placements**

**Reflective Log**

**Name:** *[Please insert your name]*

**Team name**: *[Please insert]*

**Division**: *Please insert]*

**Directorate**: *Please insert]*

**Group**: *Please insert]*

*Please fill in the below weekly to reflect on your industry placement at the Department for Education to detail what skills and experiences you have gained, what you have enjoyed and what you have learnt.*

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| Reflective log | | | | |
| *Use this column to record the date* | What have you learnt about this week? What tasks have you undertaken? | What skills have you gained or practised? | Have you met anyone interesting this week? Have you met anyone who you would like to follow up with? What is their role and why would you like to follow up with them? | Use this box to record any additional reflections/comments from your week. |
| *XX/XX/XXXX* |  |  |  |  |
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